

NURSE (LVN) / JAILER.

- 1). Qualifications.
 - a. Current LVN licensed issued by the State of Texas
 - b. Certified or has training in I.V. therapy
 - c. Good interpersonal skills
 - d. Ability to conduct sick call for inmates
 - e. Valid Texas Driver's License
 - f. Certification as a Jailer
 - g. One (1) year experience as a LVN preferred.
 - h. A high school diploma or equivalent is required.

- 2). Duties and Responsibilities
 - A). Gives quality care to inmates.
 - 1). Knows and understands diagnosis, special needs and nursing procedures ordered for assigned inmates.
 - 2). Uses the Care Plan as a guide to inmate medical needs.
 - 3). Listens to and asks pertinent questions of the inmate that will contribute to a greater understanding of the needs of the inmates.
 - 4). Attends reports, notes and follows through on important aspects of care.
 - B.) Establishes a system by which continuity of care is given to an inmate.
 - 1). Assist in keeping the care plan current.
 - 2). Reports pertinent information and special needs of the inmate to the on-coming shift.
 - 3). Conveys pertinent information to other departments such as special dietary needs, mental needs, social needs, etc.
 - 4). Follow all medical instructions as issued by the facility physician.
 - C.) Conducts week-day sick call for inmates as established by ACSO Facility Policy.
 - D.) Keeps self current on information in the field of nursing.
 - 1). Completes a minimum of 20 hours of continuing education every two years.
 - 2). Recognizes physical, emotional, and mental changes and intervenes upon request.
 - 3). Maintains a current Texas LVN license as established by the laws of the State of Texas.
 - E.) Assures that the inmate understands the treatment that is being administered and has an understanding of how to care for self after dismissal.

- 1). Nurses' notes shows evidence that the inmate understands the reason (s) for the treatments, medications, etc.
- F.) Ensures safe care to the inmate by following Risk Management regulations.
- 1). Follows medication administration protocol as established by the facility physician.
 - 2). Follows identification rules for issuing medication.
 - 3). Prior to administration, verifies dosages of prescribed medication as mandated.
 - 4). Adheres to safety regulations of the Jail and Dispensary.
- G). Adheres to infection control policies as established by Facility Policy.
- 1). Uses prescribed precaution using gloves, needle disposals, hand washing, etc., as outlined in ACSO Facility Policy and Procedures.
- H). Performs medical drug counts and controlled drug records as protocol prescribes.
- I). Ensure that the policies established by the Texas Commission on Jail standards and policy and procedures of the Atascosa County facility pertaining to medical services are complied with.
- J). Review policies and procedures of the facility regarding medical services at least annually to ensure standards compliance.
- K). Review medical records of inmates on a regular basis to ensure complete and accurate records are kept.
- 1). Inspect all First-Aid kits quarterly and contents replenished by the Nurse Supervisor/Jailer as directed by the Jail Administrator.