



ATASCOSA COUNTY HEALTH INSPECTOR

POSITION SUMMARY:

The Health Inspector reports to the Director of Rural Development. The Health Inspector performs professional environmental health inspections and investigations to protect public health and promote compliance with applicable state law and regulations and local ordinances. Evaluates sanitation practices, investigates complaints, documents findings, and guides facility operators through corrective action. Work is performed under the direction of Rural Development and within the Atascosa County assigned regulatory authority.

COMPENSATION: \$22.12 hourly to \$26.92 hourly, depending on experience and monthly uniform allowance.

Applications to be submitted to the County Rural Development Department at
acrd@co.atascosa.tx.us

Applications Close: October 20, 2026, or until filled.

Position Start Date: January 1, 2027

ESSENTIAL FUNCTIONS:

- Conduct routine, follow-up, and complaint-related inspections of retail food establishments, food stores, schools, daycare facilities, nursing homes, public swimming pools, and other regulated facilities within the County's inspection jurisdiction.
- Evaluate food handling, storage temperatures, cleanliness, equipment condition, employee hygiene, water and sanitation systems, and other conditions applicable to the facility being inspected. Identify practices or conditions that may present a public health risk.
- Record inspection observations and violations accurately. Prepare clear reports that identify the conditions observed, applicable requirements, required corrective action, and follow-up needs.
- Explain inspection results and regulatory requirements to owners, operators, and facility representatives. Provide practical guidance on correcting violations and preventing recurring sanitation problems.
- Conduct follow-up inspections or other verification to determine whether required corrections have been completed. Document unresolved violations and refer matters requiring further enforcement to the Director or appropriate authority.
- Apply applicable health and sanitation standards consistently and objectively. Carry out authorized enforcement activities in accordance with departmental procedures and the scope of the position's authority.
- Investigate public health complaints and nuisance concerns. Gather relevant information, inspect reported conditions, document findings, and communicate the outcome or required next steps to appropriate parties.
- Promptly notify the Director of conditions that may require immediate attention, recurring violations, significant public health concerns, or matters beyond the County's jurisdiction.
- Assist with disease prevention efforts, environmental health assessments, and emergency response activities as assigned. Coordinate with appropriate County departments and public health agencies when needed.

- Maintain organized inspection files, complaint records, correspondence, and follow-up documentation. Submit monthly activity reports to the Director of Rural Development and the County Auditor's office, including inspections, complaints, violations, and corrective action status as requested.
- Represent Atascosa County professionally; maintain respectful communication with the public and regulated facilities; use County equipment responsibly; and perform other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Understand and apply environmental health and sanitation standards relevant to assigned inspections; stay informed of changes affecting departmental work.
- Observe conditions carefully, distinguish factual findings from assumptions, and exercise sound judgment when identifying risks and recommending corrective action.
- Prepare accurate, timely, and understandable reports; maintain complete records; and organize inspections and follow-up work to meet deadlines.
- Explain requirements in plain language, respond professionally to disagreement, and handle sensitive information according to County procedures.
- Work independently on assigned inspections while keeping the Director informed and seeking guidance on unusual or significant matters.

MINIMUM QUALIFICATIONS:

- Bachelor's degree with a minimum of 30 semester hours of science coursework.
- Registered Sanitarian certification and a minimum of two years of experience in consumer health, environmental health, or sanitation.
- Proficiency in Microsoft Word, Excel, and Outlook, including preparing reports, maintaining activity records, and managing professional correspondence.
- Effective interpersonal skills and the ability to communicate clearly with facility operators, County employees, and the public.
- Willingness and ability to learn inspection software, new computer programs, and departmental procedures.
- Bilingual preferred

PHYSICAL:

Work includes office duties and travel to inspection locations throughout the County. Inspections may require standing, walking, bending, reaching, and accessing food preparation, storage, sanitation, or outdoor areas. The employee must be able to observe conditions, use inspection equipment, document findings, and communicate with facility representatives, with reasonable accommodation as applicable.

Fieldwork may involve heat, cold, wet or slippery surfaces, cleaning chemicals, odors, and potentially unsanitary conditions. Follow departmental safety procedures and use appropriate protective equipment. Emergency response assignments may require work outside the normal schedule.